

**Lenton and Wollaton East, Meadows and Wollaton West Area Committee -
19 June 2019**

Title of paper:	Progress of the proposed Off-Street Parking Order (ref. OSP8028) at the Bridgeway Centre car parks, The Meadows, Nottingham	
Corporate Director:	Chris Henning, Corporate Director, Development & Growth	Wards affected: Meadows
Report author and contact details:	Heather Day, Housing Strategy & Partnerships Support Officer, Housing Strategy & Partnerships, Development & Growth	
Other colleagues who have provided input:	Julie Dorrington, Senior Accountant (HRA), Strategic Finance Tamazin Wilson, Solicitor, Legal Services Phil Le Couteur, Senior Estates Surveyor, Property Services	

Relevant Council Plan Key Theme:

Strategic Regeneration and Development	<input type="checkbox"/>
Schools	<input type="checkbox"/>
Planning and Housing	<input type="checkbox"/>
Community Services	<input type="checkbox"/>
Energy, Sustainability and Customer	<input type="checkbox"/>
Jobs, Growth and Transport	<input type="checkbox"/>
Adults, Health and Community Sector	<input type="checkbox"/>
Children, Early Intervention and Early Years	<input type="checkbox"/>
Leisure and Culture	<input type="checkbox"/>
Resources and Neighbourhood Regeneration	<input type="checkbox"/>

Summary of issues (including benefits to citizens/service users):

The Bridgeway Shopping Centre is located in the Meadows and is served by three car parks, which are not subject to parking enforcement.

Following the introduction of residents' parking schemes and the RingGo car parking schemes across Meadows Way West and on Crocus Street, businesses have reported an increase in commuters using the car parks who are not necessarily shopping at the Bridgeway Centre.

Options to alleviate these parking concerns are being investigated and are outlined in this report.

Recommendation

1	<p>It is recommended that Area Committee:</p> <ul style="list-style-type: none"> a) Support the introduction of a RingGo parking scheme for the three car parks serving The Bridgeway Centre, The Meadows (See Appendix 1); b) Support the progress of the Off-Street Parking Order Ref. OSP8028. <i>(This is a legal document, setting out the boundaries/usage and enforcement terms and conditions).</i>
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1 REASONS FOR RECOMMENDATIONS

The proposed 'Off-Street Parking Order' is intended to introduce car parking restrictions that will:

- Provide parking spaces for genuine shoppers;
- Deter commuter parking;
- Ease current congestion;
- Ease difficulties in the delivery of goods to businesses operating in the precinct;
- Provide an area for businesses to park.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

The Bridgeway Shopping Centre is a pedestrianised shopping precinct located in the centre of the Meadows. The shopping centre is home to 15 independent businesses and chains, as well as the Meadows health centre. There are also 26 residential flats located above the shops, which are managed by Nottingham City Homes and Nottingham City Council own and manage three car parks surrounding the centre providing a total of 82 car parking spaces.

Following complaints from local businesses and Tenants & Residents groups to local Councillors, it has been requested that a more stringent approach with regard to the managing of the car parks going forward be established following the implementation of residents' parking schemes, and the RingGo car parking schemes across the Meadows Way West and Crocus Street.

In light of the above, a proposed parking scheme has been designed to enable shoppers to have easier access to parking and to deter use by commuters as a free car parking option.

Public Consultation on the proposed scheme was undertaken by Traffic Management, Nottingham City Council between December 2018 and 25 January 2019. Consultation proposed the charges for the three car parks and as a result Traffic Management received comments from businesses who had concerns regarding where they could park.

The consultation included a proposal that an 'Off-Street Parking Order' be completed to allow the car parks to be subject to parking restrictions, limiting its usage by commuters for all day parking. To assist with the turnover of vehicles within the parking spaces, the car parks would be monitored by the Community Protection team, and enforcement action would be taken against individuals who have parked without a valid RingGo session.

Ten businesses responded to the consultation requesting business parking permits and the Council agreed to provide one free permit per business unit. This would enable businesses to park in the designated loading bay area ensuring car parking spaces for shoppers are available.

Key feedback from the consultation denoted that businesses supported the car parking restrictions in principle. However shared concerns regarding:

- The number of business permits to be allocated
- The charges associated with extra permits

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- a) To implement the scheme with 'soft enforcement' by Community Protection. Warning Notices be issued to educate and inform citizens of the changes ahead. A period of one month of soft enforcement to ensure citizens are aware of the changes.

This is the Council's favoured option. This allows citizens to prepare in advance for the forthcoming changes. Citizens will have a period of time to be able to register their vehicle on their laptop/computer at home. Research is being undertaken regarding the possibility of providing accessible technology in the locality that would enable citizens without a mobile phone to access 3 hours free parking.

- b) To implement the scheme as is, and enforce over all 3 car parks straight away.

This option is not recommended. Citizens who do not have any way of registering onto the scheme would not have any warning of the implementation of the scheme.

- c) Automatic Number Plate Recognition – cannot be used for enforcement by Local Authorities. However, Nottingham City Council could install a barrier system that would not allow exit if a citizen had not paid (if over 3 hours). The cost to implement this system would be in the region of 50k.

This option is not recommended as there is no budgetary provision available to implement or maintain over the coming years.

- d) Parking Machines –

- Cost of brand new parking machine is about approx. £9,000
- Cost of refurbished machine is approx. £6,000
- Ongoing maintenance and cash collection services

This option is not recommended as there is no budgetary provision available to implement or maintain over the coming years.

- e) Do nothing – keep existing arrangements

This option is not recommended as the issues outlined in the Background information would remain unresolved.

Please note that at the time of writing this report, a meeting is scheduled to take place on Wednesday 12 June 2019 with businesses to discuss the proposals. This meeting may identify further amendments that need to be acknowledged by Area Committee and may require amendments to the recommended scheme details outlined in appendix 1.

4 FINANCE COLLEAGUE COMMENTS

Capital impact:

The cost of this scheme will be £13,300 and will be met in its totality from the Council's Public Sector Housing Capital Programme. (There is no cost demand

from Bridge Ward Cllrs Area Capital Fund for this project). Budget: Estate/Area Impact Works (project 15477)

- An 'Off Street Parking Order' £10,000
- Lining Plans £ 300
- Designs and installation of signage £ 3,000

Revenue impact:

The income generated will be limited, as the objective is to encourage use for under three hours and this will be free. Some income may be generated for users that park beyond the free period and potentially from the sale of permits to business users. Any costs of the RingGo system will be a proportion of the income collected, so there should be no costs if no income is collected. There will be small ongoing maintenance costs of signage, which will be funded from the repairs budget.

Julie Dorrington, Senior Accountant (HRA)
Strategic Finance, Strategy & Resources Department 6 June 2019

5 LEGAL AND PROCUREMENT COLLEAGUE COMMENTS

- 5.1 As this report is expressing support for the making of the proposed Off-Street Parking Order at the Bridgeway Shopping Centre and not to take a decision on the making of the proposed Order, Legal have advised that there is no requirement for any legal comments.

Tamazin Wilson, Solicitor, Legal Services, 6th June 2019

6 STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS

- 6.1 The strategic assets and property departments manage the Bridgeway Shopping Centre on behalf of the Housing Revenue Account. It has become apparent that there has been a misuse of the car parks located around the shopping centre and that measures need to be introduced to control this issue.

After working with the HRA department, local councillors and the car parking team we welcome the plans to enforce these areas so that they are accessible for the shops and the public that use them.

Philip Le Couteur, Senior Estates Surveyor, Strategic Assets and Property, 10 June 2019

7 EQUALITY IMPACT ASSESSMENT

- 7.1 Yes - Attached as appendix 2, and due regard will be given to any implications identified in it.

8 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

- 8.1 None

9 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

9.1 None

APPENDIX 1

The proposed RingGo parking scheme is a cashless payment system. Car park users would pay for parking via a secure online payment system accessible via using a phone, tablet or PC. RingGo currently operates across the City and in other parts of The Meadows and nearby Victoria Embankment. This scheme is favoured by the Council as a low maintenance approach to parking management.

As with the RingGo scheme in place at Victoria Embankment, citizens wishing to use the car parks would need to register their vehicle registration number with the RingGo system, regardless of whether payment is ultimately required. The exception to this is for permit holders and blue badge holders (disabled users).

An 'Off Street Parking Order' (ref. OSP8028) has been drafted with the following terms and conditions:

- Restrictions operate between Monday – Saturday, 9.00am – 5.00pm;
- Charge for stays exceeding 3 hours - £4.00 per day;
- Up to 3 hours free parking;
- No return within 2 hours of expiry of free period;
- Double yellow lines to be introduced to assist easy access and egress to the car parks;
- No public parking allowed in the 'Permit Holders only' areas.

Blue Badge Holders

- The existing blue badge parking bays will remain;
- Those with blue badge permits will not have to register on RingGo but ensure their blue badge is displayed;
- If blue badge bays are occupied then citizen able to park in other bays within the car park but not in the permit holders only area.

Business Permit Area

- Proposed loading bays will become Permit holder only restricted areas;
- Eleven car park spaces available on car park off Burge Close;
- One space available – Willersley Drive west, near Sheriffs Way (this section of car park is to the right of this area is Public Highway and is not part of this Order);
- Eight spaces available on the Willersley Drive east car park;
- Total of 20 spaces available for permit holders;
- Additional Business Permit Holders to only park within Public Parking Areas.

Business Permits

- Business permits will be registered to the business;
- Each business will be allocated one free permit per business unit;
- Option to purchase two additional permits at £415 each per annum (the charge will be in line with the Workplace Parking Levy charge);
- Businesses to arrange extra permits via parking.services@nottinghamcity.gov.uk.

Residents Permits

- There will be no facility for residents to park within the car parks within the operational hours;
- An existing residents parking scheme already applies to the area, therefore new or existing residents will need to apply via the residents' scheme;
- Residents to arrange permits via residents.parking@nottinghamcity.gov.uk.